

**CALIFORNIA ASSOCIATION OF FAMILY & CONSUMER SCIENCES
EXTENDED EDUCATION FUND (EEF) GRANT APPLICATION**

PROJECT FUNDING DETAILS

Please review before submitting your proposal

- Grant proposal requests may be up to \$2000.
- Within the proposal provide justification and amount requested for each budget line item.
- Within the proposal also provide a reduced funding option in case the full request cannot be funded. If the project cannot be completed without full funding, provide a statement to that effect.
- Funds may not be used for stipends, salaries, membership dues, or conference expenses.
- All bills/expenses related to the grant must be paid by the grant recipient and not billed to CA-AFCS Extended Education Fund. For reimbursement send a request with receipts to the EEF treasurer, Sue Chelini, at chelini67@gmail.com.
- Reimbursement requests can be made by April 1 or by Sept 1.
- An Advance of Funds may be considered on a case-by-case basis.
- GRANT RECIPIENT RESPONSIBILITIES:
 - At the end of the project, a financial accounting of the use of the funds is required to be sent to the EEF chair and the treasurer.
 - A summary of the project is to be presented in poster or oral format at the next CA-AFCS conference. Recipients must submit an abstract (indicating this is from an EEF grant) by the Call for Presentation deadline.

Updated 4/22/2020